

THE FARMERS' MARKET IN BRAZOS COUNTY

RULES & REGULATIONS

1. Vendor Participation

Vendors must submit an application and be accepted with majority vote by Executive Committee approval to sell at The Farmers' Market in Brazos County ('FMBC') unless special permission is granted by the Executive Committee. Vendor participation will be in effect from January 1 to December 31 of each year.

Applicants are required to present copies of all required permits or certifications when the application is submitted.

2. Vendor Dues

Vendor dues for each sales area is \$150 per year if paid on or before January 1 of each year. Dues paid after January 1 will be \$200. Day Vendors pay \$35 per day, instead of a yearly fee, to participate in the market.

3. Products for Sale

Vendors are allowed to sell farm products that are grown and/or made by themselves including fruit, vegetables, meat, eggs, tree fruit, plants, flowers, trees, mushrooms, honey or bees, cottage food items, soaps, herbal products, artisanal products and prepared foods.

Products purchased from wholesalers or anywhere else are expressly prohibited. NO RE-SELLING ALLOWED.

All products sold at the market are subject to local and state licensing regulations.

Products for sale must be listed on the Application form. Products not listed on the Application form will require prior authorization from the Market Manager or Executive Committee and a new application should be submitted prior to receiving authorization (a new fee will not be assessed).

Un-approved products by the Executive Committee, purchased from Vendor's online store, may not be delivered to customers during farmers market hours.

4. Vendor Production Visit

Vendors must agree to an on-farm or business visit by an inspector designated by the Executive Committee. All vendors must be able to prove they produce the product that they propose to sell.

5. Days of Operation

The Farmers' Market will be every Saturday and on other days as approved by the Executive Committee. The opening and closing dates of the market will be selected by the Executive Committee.

6. Hours of Operation

Official hours of operation of the Saturday market will be from 8 a.m. until noon. However, vendors may begin selling at any time before 8 a.m. and continue to sell after noon unless directed otherwise by the Executive Committee or Market Manager.

Vendors may NOT pack up sales area and leave the market before noon.

If a vendor sells out completely of product, vendor may place a Sold Out sign and physically leave the sales area, but the sales area must remain set up.

7. Market Locations

The Farmers' Market is located at 500 North Main in Downtown Bryan, at the intersection of Main Street and 21st Street. Other temporary and special markets will be specified by the Executive Committee.

8. Sales Area

Vendor sales area is 10'x10'. Vendor must provide their own canopy, table, pricing, promotional materials, signage, change drawer and payment app.

A vendor who elects to purchase an additional 10x10 sales area will need to provide an additional canopy and table.

If vendor requires electricity in their sales area, they must provide their own extension cord and quiet generator (to be placed behind their vehicle -see item 17. Parking). NO EXTENSION CORDS ARE ALLOWED IN CUSTOMER WALKWAY AREA.

9. Sanitary Conditions of Sales Area

Each vendor agrees to maintain their market space in a neat, orderly, and sanitary manner and confine their produce and equipment to their market space.

No produce or scraps shall be placed on the ground.

Each vendor is responsible for the disposal of their own waste.

According to current state health laws, growers will be permitted to cut or slice produce and to sample such produce, but they cannot sell cut or sliced produce.

10. Sub-Leasing

No vendor shall have the right to sub-lease, sell, transfer, or permit any other farmer to use their vendor spot.

11. Sales Tax

Securing a sales tax permit and reporting sales tax is the responsibility of the vendor.

12. Objectionable Sales Practices

Sales shall be conducted in an orderly business manner. No shouting or other objectionable means of soliciting trade shall be tolerated.

13. Code of Conduct

Vendors represent and are always expected to positively promote the FMBC. All vendors are expected to maintain a professional demeanor towards patrons, other vendors, and FMBC personnel. All vendors must wear shirts and shoes. Drug use, alcohol use, smoking, vaping and/or abusive behavior is not allowed, nor will be tolerated. Violations of FMBC rules and policies may result in suspension and/or expulsion from the market without refund of vendor fees.

14. Suspension and Removal

Daily suspension may be decided by the Market Manager for vendors violating the Code of Conduct.

Willful failure to comply with these rules and regulations may result in temporary or permanent suspension of vendor and forfeiture of fees, decided by the Executive Committee.

15. Quality Control

The Market Manager and other officers have the right to ask that bad quality goods be removed from the market.

Sellers will be asked to give refunds to customers that are dissatisfied with products they have purchased.

16. Compliance

All vendors selling at the market agree to obey all local, state, and federal laws and regulations, and rules and regulations of The Farmers' Market in Brazos County, Texas Department of Agriculture, and Texas Department of Health.

Market Officers may ask vendors to present applicable permits or certifications at any time.

This includes:

- Product labelling
- Texas Cottage Food Law
- Cold and frozen product regulations
- Commercial Kitchen regulations
- Sampling regulations

17. Parking

The Market Manager will designate vendor parking.

Vendors should park their vehicles behind their sales area.

Vendors have priority in parking spaces over Day Vendors.

Executive Committee's parking and sales area are reserved due to their greater obligations

18. Liability Insurance

The market carries liability insurance and each vendor is responsible for their own liability insurance with The Farmers' Market in Brazos County named as "additional insured".